

## Medizin Mobil Anerkennung Concept:

To work as a nurse in Germany you need your qualification to be registered by the German state through a process called "Anerkennung". Responsible of the process will be the Landesamt office, every federal State in Germany has one and the process varies from State to State. The following is about the Anerkennung in Niedersachsen, the Federal State where Hannover is.

### Part 1: Starting!

- First you need to find out what sort of Anerkennung you need, if you even need one. Only the "geregelte Berufe" need an Anerkennung, you can take a look on the Anerkennung Finder page here:

<https://www.anerkennung-in-deutschland.de/de/interest/finder/profession>

- You will need to get some documents to start the process, here's the list:

- a. Your diploma as a nurse (Abschluss), the study must have taken at least 3 years to complete, the Diploma must be released by your school/university;
- b. A list given by your school, featuring all the courses and internships of your study with their marks;
- c. Eventual reference letters of your previous employers. They are helpful to get more favorable conditions in case of Anpassungslehrgang but they work only if you have worked at least in the last 5 years. The references must state that you had worked with a contract, as a nurse, full time, with such and such duties, for how long and feature a signature and stamp of your previous employer;
- d. A birth certificate.
- e. A CV in German featuring the time of your study and eventual job experience. On the "foreign language" part, you must write Deutsch B2, as by the time you'll get your Anerkennung, a German B2 level will be required.
- f. The application form to get your Anerkennung process started by the Landesamt office, you can find many in Internet, we have the right one for Niedersachsen, you can ask us!
- g. A B2 German language certificate Telc, Goethe or ÖSD.

- After collecting those documents, you need to make certified copies of them, as they won't be given back once sent. You must also let them translate by a certified translator, who'll stamp the translations.

- By your employer you'll need a "Beschäftigung Bestätigung" letter, which states that after the Anerkennung you'll be hired as a nurse.

- All must be sent to us to Nicola Pilotto c/o Medizin Mobil, Straßburger Platz 9, 30853 Langenhagen Deutschland, together with a letter allowing us to apply for your Visa and registration for you (don't worry, we will send you a template, which you just have to sign).

### Part 2: Processing!

We will start the fast-track visa process, which includes your Anerkennung process. After that the Landesamt office will send us a feedback about what must be done to get the Anerkennung.

There 2 ways to get to the Anerkennung:

a. Automatic Anerkennung: EU citizens, who studied after the entry in the EU will receive automatically the Anerkennung once the documents are sorted out by the Landesamt office, without further processes. Check the date of your diploma and the entry of your country in the EU. Your International Recruiter will advise you about that;

b. Partial Anerkennung: In all the other cases, your study and eventual experience will be compared with the study in Germany and all the gaps must be fulfilled through classes and/or internships.

In this case there 3 ways to complete the Anerkennung:

i. Anpassungslehrgang which ist he classes and internships you must complete to fill the gaps established by the Landesamt office. The classes must be done in a licensed nurse school. The internships could be done anyway in one of the nursing environment, given by the Landesamt (Hospital, Care Home, Home Service). Ask your international Recruiter what could be done on the normal job (which hours could be already counted if you have been working as a nurse assistant);

ii. Eignungsprüfung, if you are a EU citizen who studied before the entry in the EU, you can make a practical test, could be even on your working place and if passed, no other process are required to get the Anerkennung. You will find if you are entitled to an "Eignungsprüfung" in the Landesamt feedback letter, as you had applied to get the Anerkennung;

iii. Kenntnisprüfung: If you come from outside the EU and through Anpassungslehrgang the amount of classes and internships is too high, you can opt for an oral and practical test with which you could get the Anerkennung bypassing all the rest. Your employer will take over the costs (or the Bundesagentur für Arbeit) and the training to pass it. The training usually takes 6 months and will be theory with classes and an internship which will be done on the job during your normal working hours. All will be managed through a training contract (see Medizin Mobil Job Concept).

- When all is done and settled, you'll still need to get a criminal check and a health check, which will be done in Hannover and paid by your employer.

### **Part 3: Registration and Aftermath:**

- When everything is ready you'll receive a document called "Urkunde", which is your registration (we know, we have talked so far about Anerkennung and the final document is called something else, don't worry, is Germany!). With that you are allowed to work as a nurse in Germany. Your contract as a nurse will start on the very first day on which you show us your "Urkunde", so please, show us the Urkunde as soon as you receive it.

- You'll need to tell the foreigner office that you got your Urkunde and are switching from nurse assistant to nurse.

- The Urkunde will allow you to work as a nurse wherever you want in Germany, it is not in any way bound to us or to the State of Niedersachsen. It doesn't have any expiration day, once done it lasts forever.

- The Urkunde belongs to you, your employer is not allowed in any case to withhold it, it is only entitled to a normal copy.